

Part II. TERMS OF REFERENCE

I. General Information

Vietnam has witnessed a remarkably significant economic growth since the early 2000s. The economy, which has grown consistently with the restriction of population growth, has contributed to the increase in per capita income from 390 USD in 2000 to 2,540 USD in 2018. Nationwide poverty rate decreased from 20% to less than 8%. However, poverty reduction is not consistent across regions and poverty rates vary by region and by ethnic group.

Vietnam has 54 ethnic groups, the majority are Kinh (Vietnamese). 53 ethnic minorities (ethnic minority) with 13,4 million people, accounting for 14,6% of the population but the poverty rate accounts for 52,7% of the poor households of the country¹. A World Bank's poverty assessment in 2012 showed that in 2010, about 66,3% of ethnic minority groups still live below the poverty line and 34,7% live below the extreme poverty line. Meanwhile, only 12,9% of the Kinh population is poor, and only 2,9% live below the extreme poverty line in 2010². The ethnic minority households live in the community; residing mainly in the Northwest, Central Highlands, Southwest and Central Coast regions are remote mountainous areas and coastal areas with complex topography, difficult transportation and communication, and harsh climate. The vast majority of ethnic minorities live largely on subsistence agriculture. Salaried employment in mountainous areas is still limited by many factors such as low education levels, poor mobility, limited Vietnamese ability, weak market access and cultural barriers.

In recent years, Vietnamese education has shown remarkable achievements, both in terms of expanding school access and improving education quality. However, the gap in accessing and improving the quality of good secondary education and the suitability between regions, ethnic groups and gender gaps still exist. The Government's Socio-Economic Development Strategic Plan for the period of 2011-2020 has required the Government to affirm the rights of ethnic minority groups to education by creating opportunities and support for EM children to be received. education in accordance with needs. In addition, the strategic plan for education development for the period 2011-2020 also points out, one of the top priority areas is lower secondary education (secondary school). This is considered an important and essential learning level to get good quality of life as well as the competitiveness of the workforce.

¹ <http://www.sggp.org.vn/ty-le-dong-bao-dan-toc-thieu-so-chiem-146-nhung-ty-le-ho-ngheo-chiem-527-554324.html>

² Vietnam Poverty Assessment Report 2012: Good start but not yet completed - World Bank

In order to resolve to bring Vietnamese education to meet the new mission requirements, the education sector and localities focus all resources on:

1. Implementation of the Resolution on comprehensive fundamental reform of Vietnam Education and Training with two core tasks:

- Transform education from mainly equipped with knowledge to focus on forming the capacity and quality of learners.

- Build an open education, lifelong learning and a learning society.

2. Implementation of the National Assembly Resolution on renovation of general education textbooks and programs, with priority given to investment support for mountainous, island and ethnic minority and regional regions, which are having difficult socio-economic conditions to ensure the minimum conditions for renewal of general education textbooks and programs.

In this context, ***Lower Secondary Education for The Most Disadvantaged Areas, Phase 2 (Project)*** has been developed to minimize disparities in socio-economic development between regions and population groups. The project is a continuation of the success of ***Lower Secondary Education for The Most Disadvantaged Areas, Phase 1***, which was implemented and completed by the end of 2014. The project will help the Government of Vietnam expand the initial support for poor and near-poor households through increasing access to lower secondary education, contributing to expanding opportunities for the poor. The results of the project will be more appropriate and target more ethnic minority groups, girls and disadvantaged children in lower secondary school age in the Northern midland and mountainous provinces, Central Highlands and Cuu Long Delta, North Central, and coastal provinces in Central areas that are frequently affected by floods and storms.

The project is estimated to have a total cost of 93 million USD and is expected to be implemented from 2015 to 2021. The project has 04 outputs as follows:

1. Output 1: Increased Access to LSE and LSE Equivalency Program.
2. Output 2: Improved Quality and Relevance of LSE through Decentralization of Learning and Teaching. (In accordance with the current practice of Textbook Editing implemented by the GREP Project, approved by ADB at the mid-term review 12/2018 for the Project, Ministry of Education and Training issued Plan 118/KH-BGDĐT dated 13/2/2019 (KH118) on supporting disadvantaged areas and ethnic minorities to compile local educational materials according to the new General Education Program of the

Minister Education and Training (GEP), replacing the abovementioned textbook editing activities.)

3. Output 3: Strengthened Capacity of, and System for, Delivering Better Quality LSE through New School Clustering.
4. Output 4: Enhanced Capacity for Effective and Good Quality Project Implementation and Monitoring and Evaluation.

To implement Plan 118, contractors will be recruited to provide services to support *Lower Secondary Education for The Most Disadvantaged Areas, Phase 2* in organizing compilation and finalization of local education materials according to the new GEP for 17 provinces to ensure the quality, completeness and synchronicity in all fields/classes/levels to serve the teaching and learning needs of disadvantaged students and ethnic minorities. The compilation of local educational materials under the new GEP for four provinces (Thai Nguyen – Cao Bang – Ha Giang – Lang Son) is part of Plan 118 and also within Output 2 of *Lower Secondary Education for The Most Disadvantaged Areas, Phase 2*.

This set of documents is a special kind of publication in the field of ideology - culture, which specifies the GEP and needs to be strictly managed in terms of quality (ideology, content and image suitable for different regions) in accordance with the Communist Party's educational development guidelines and the State's laws.

II. Objective and mission:

1. Objective:

The compilation of Local Education Materials under the new General Education Program (GEP) shall ensure to:

- a. Provide basic knowledge and materials on culture, society, history, geography, environment, economy, vocational guidance of each locality to help students learn and explore to have knowledge about their homeland. From then on, they will have more love and pride in the tradition and cultural values of the nation.
- b. Enhance student experience activities with school education attached to families and communities. Contributing to materialize the content of the general education program, attaching the knowledge learned with solving problems for the community and the locality. Students will gradually form feelings, beliefs and consciousness to study and practice; respect, protect and preserve good values in the traditional culture, historical customs, socio-economic achievements; participate in environmental and natural landscapes protection. Promoting students' knowledge to preserve the traditional

cultural values of the homeland, preparing knowledge of skills and willing spirit to participate in supporting activities for socio-economic development of the homeland.

2. Mission:

- Organizing the compilation of local educational materials at the secondary level according to the new GEP for four provinces Thai Nguyen – Cao Bang – Ha Giang – Lang Son with the following main fields: Culture, History, Geography, Economics, Vocational guidance, Socio-politics, Environment.
- Building VIDEO set of experimental lectures, lessons illustrating the organization form, teaching, examining and evaluating methods for the fields and topics of the above mentioned educational materials under the current innovation.

III. Duration and place of work:

The duration of work is 09 months. Work has been carried out in 4 provinces of Thai Nguyen – Cao Bang – Ha Giang – Lang Son.

IV. Scope of work:

The consulting firm will provide, but not limited to, these following services:

- Establishing a Document Editorial Council, including the Chief editor, Chief author, authors, Key Consultant and Consultants, Secretary, to compile materials for the following main fields: Culture, History, Geography, Economics, Vocational guidance, Socio-politics, Environment.
- Collecting information, data at localities to support the compilation of materials;
- Drafting the outline for comments from the Ministry of Education and Training (MoET), experts and localities.
- Organizing surveys and technical seminars to discuss input and implementing method; compiling documents; organizing test teaching; organizing seminars to comment on materials; organizing appraisal of documents in the locality; organizing the editing and finalization of documents; coordinating with local units of MoET in order to put documents into use;
- Organizing training workshops for reporters and teachers;
- Organizing workshop to assess the materials by groups of author;
- Preparing the draft for comments of experts, teachers who are directly teaching, students and parents, local and related departments;
- Organizing the inspection and assessment of the impact of educational activities of documents.

V. Detailed outputs:

1. Work schedule:

No.	Description of the task	Implementing time
1	Develop a preliminary implementation plan.	5 days
2	Assess current status of implementation of existing programs and general education in disadvantaged and ethnic minority areas. Prepare official data. Prepare deployment plan.	20 days
3	Implement the compilation plan. Orient and complete the detailed document outline. Develop trial lessons	20 days
4	Conduct workshop with experts, teachers, managers to receive feedback on draft materials.	5 days
5	Demonstrate trial lessons with a group of students and teachers in some schools.	5 days
6	Update lesson samples based on trial teaching feedback. Compile documents; edit, design for internal appraisal.	90 days
7	Complete documents after internal appraisal.	20 days
8	User-testing at localities.	15 days
9	Finalized the localized education material after the user-testing at localities and submit to MoET for approval.	20 days
10	Handover the approved localized education materials to the CPMU for printing.	10 days
TOTAL		210 days

2. Product output of the work:

- 1) Local Education Materials for grade 6: 1 book/province, covering the following areas: Culture, History, Geography, Economics, Socio-Politics and Environment.

- 2) Local Education Materials for grade 7: 1 book/province, covering the following areas: Culture, History, Geography, Economics, Socio-Politics and Environment.
- 3) Local Education Materials for grade 8: 1 book/province, covering the following areas: Culture, History, Geography, Economics, Vocational guidance, Socio-Politics and Environment.
- 4) Local Education Materials for grade 9: 1 book/province, covering the following areas: Culture, History, Geography, Economics, Vocational guidance, Socio-Politics and Environment.

Total: 4 books/province

No.	Product Output	Quantity	Target subjects
1	Local Education Materials for grade 6 in Thai Nguyen	1 book	Students, teachers
2	Local Education Materials for grade 7 in Thai Nguyen	1 book	Students, teachers
3	Local Education Materials for grade 8 in Thai Nguyen	1 book	Students, teachers
4	Local Education Materials for grade 9 in Thai Nguyen	1 book	Students, teachers
5	Local Education Materials for grade 6 in Cao Bang	1 book	Students, teachers
6	Local Education Materials for grade 7 in Cao Bang	1 book	Students, teachers
7	Local Education Materials for grade 8 in Cao Bang	1 book	Students, teachers
8	Local Education Materials for grade 9 in Cao Bang	1 book	Students, teachers

No.	Product Output	Quantity	Target subjects
9	Local Education Materials for grade 6 in Ha Giang	1 book	Students, teachers
10	Local Education Materials for grade 7 in Ha Giang	1 book	Students, teachers
11	Local Education Materials for grade 8 in Ha Giang	1 book	Students, teachers
12	Local Education Materials for grade 9 in Ha Giang	1 book	Students, teachers
13	Local Education Materials for grade 6 in Lang Son	1 book	Students, teachers
14	Local Education Materials for grade 7 in Lang Son	1 book	Students, teachers
15	Local Education Materials for grade 8 in Lang Son	1 book	Students, teachers
16	Local Education Materials for grade 9 in Lang Son	1 book	Students, teachers
17	Video of experimental lectures, illustrations for local education materials	7 videos	Teachers and educational management staff

3. Requirement of product output:

3.1. Content requirement:

The document is compiled under the General Education Program issued in accordance with Circular 32/2018/TT-BGDĐT dated December 26, 2018 of the Minister of Education and Training and must ensure the requirements in the Official Letter No. 1106/BGDĐT-GDTrH dated March 20, 2019 of the Ministry of Education and Training. Specifically:

- Content and form are not contrary to the provisions of Vietnamese law and in accordance with national standards on publications; ensure national sovereignty,

human rights, children's rights, not prejudice about ethnicity, religion, occupation, gender, and social status.

- Specify the goals of the new GEP, contributing to the education of core qualifications of student.
- The requirement of knowledge, skill, attitude of the local education content needs to ensure the accuracy, objectivity, pedagogy and practicality appropriate to the age of the qualification as well as the career orientation of the students to as a basis for evaluating the results of student's education.
- Apply the methods and organizing forms of teaching with the orientation to promote the activeness, initiative; self-study, self-research ability; student's application of knowledge into practice.
- Apply the methods and forms of testing and evaluating the results of local education contents according to the orientation of developing the quality and capacity of students to use the assessment results to classify students in accordance with the regulations of MoET.
- The main terms are clearly explained in the appropriate format and techniques to ensure current regulations.

3.2. Requirements for standard compilation process

Local educational materials are compiled, appraised, approved according to standards, the process of building and editing the General Education Program in Circular No. 14/2017 / TT-BGDDT dated 6/6/2017 and Chapter II of Circular 33/2017 / TT-BGDT dated December 22, 2017 promulgating the standard regulations on the process of compiling and editing textbooks; Standards of individual organizations compiling textbooks, organization of the National Council of textbook appraisal (Circular 33/2017 / TT-BGDDT).

3.3. Technical requirement

a. For experimental materials:

- Documents of each grade are presented in the form of 17cm x 24cm printed book, quantitative paper $\geq 70\text{g/m}^2$, in 4 colors, double sided.
- The cover will be printed in 4 colors on couche paper 250g/m^2 , glossy lamination.
- The book will be attached firmly with milling heat glue.
- Expectation: 105 pages/book.
- Quantity:

Number of book title: Each province has 4 books x 4 provinces = 16 books

Number of books: 4000 books.

b. For video-formed materials:

- Each video clip includes the content of a separate experimental lesson. Teachers or instructors must be qualified experts who are good at pedagogy and innovate teaching methods.
- Each field must ensure a minimum of 01 video clips, equivalent to 07 video clips in total (Culture, History, Geography, Economics, Socio-Politics, Environment and Vocational guidance).
- The required minimum length of each video is 45 minutes.
- The image and sound quality of the video must ensure the lowest is 360p and the highest is Full HD.

VI. Requirements on the capacity and experience of the Contractor

1. The company has a registered establishment and is allowed to operate by a competent authority of the Vietnamese Government and independent financial accounting; not being concluded that it is in the process of dissolving or falling into bankruptcy or the debt is unable to pay in accordance with the law. Not during the prohibition period.
2. Develop a team of editors and compilation consultants who meet the criteria specified in Section V, together with a team of author, editors and artists with good professional.
3. Get a publishing house that meets the conditions of clause 1, article 18 of Circular 33/2017/TT-BGDT undertakes the editorial organization to complete the template and bear the responsibility of publishing Local Educational Materials.
4. Be able to coordinate testing organizations, organize local appraisal and organize the completion of local education materials to submit to the Minister for approval for issuance and use.
5. Other requirements:

- **Financial requirement**

Have financial resources strong enough to take the initiative in organizing all activities of compiling, editing, making pictures, making covers, video clips ... (expenses for making books).

- **Technical requirement**

- Have ability to build a process of making local educational materials closely to ensure that the making of new documents ensures the requirements of the MoET and the Project;
- Have ability to build processes and organize trial teaching materials;
- Have a strict organization in activities of compiling local education materials (authors, editors, artists - designers, logistics, etc.);
- Have a strict quality inspection process of the manuscript to ensure the quality of the documents.

- **Facility requirement**

Own sufficient facilities to serve the process of making new documents (working rooms for editors, artists - designers, computers for each individual, hall, author meeting room, photocopier, color printer, etc.).

- **Experience requirement**

- Have experience in organizing the compilation of educational book in general and local educational materials in particular; priority is given to the contractor whose proposal of the outline of the document, fields, topics and the basic content of local education is in accordance with the guidance of MoET.
- Have experience in selecting chief editor, fostering authors; priority is given to the contractor who selects quality editors and authors to ensure a high standard, with practicality and experience in compiling education book in general and local educational materials in particular.
- Have been participating in making general education textbook is an advantage;
- Have experience in operating and solving technical problems arising during the book making process.

- **Requirements for cooperation, joint ventures, partnership to make teaching and learning manuals**

- Be able to cooperate with departments under MoET to compile the materials.
- Being able to cooperate with disadvantaged and ethnic minority localities to compile the materials is an advantage.
- The contractor shall be able to organize, manage, deploy and complete all of the tasks stated in the contract, and suggest experienced professionals appropriate to the

assigned field. Experience in cooperating with ADB or World Bank projects is an advantage.

- The contractor must have at least 5 years of experience in project management and implementation in the field of education or related fields. The contractor has completed at least 02 similar contracts within the last 5 years.
- Having experience working to develop the General Education Program/ teaching at general education school is an advantage.

VII. Requirements of capacity and experience of national expert:

1. Senior chief editor: 6 months x 1 person:

Requirement for this position:

- Meet the requirements as for the Chief author specified in Claus 2 Article 4 of this document.
- Have participated in the development of the new General Education Program.
- Have working experience with localities all over Vietnam to prepare for the deployment of the new GEP.

Obligation for this position:

- Bear the general responsibility in terms of professional of the entire product output.
- Directly become the editor of one of the seven fields mentioned above.

2. Chief editor: 6 months x 6 persons

Requirement for this position:

a. Political ideology and perspective:

Vietnamese citizen, have full civil rights, good moral qualities and good thoughts; have a right and stable position, political views and ideas; deeply aware of the Party's and State's views, lines and policies on educational development, firmly grasping the Resolution on fundamental and comprehensive innovation of education and training, meeting the requirements of industrialization and current internationalization and international integration ; master the new General Education Program

b. Laws knowledge:

Well understand laws including: Education Law; Intellectual Property Law, Publication Law and other relevant laws.

c. Requirements for consciousness, responsibility, cooperation in the compilation process

- Comply with the regulations of the MoET, and Central Management Project Unit (CPMU) of LSEMDAP.
- Coordinate closely with CPMU, submit all products according to schedule.
- Willing to travel to difficult provinces and ethnic minority areas as required.

d. Requirements on training level, professional competence, scientific research, foreign language and information technology:

- Have a Master's degree or higher in the specialized field assigned to compile, having a pedagogical skill and understanding of the new General Education Program, giving priority to those with higher academic titles;
- Have a minimum foreign language ability (read and understand English documents)
- Proficiently use computer programs suitable for work

e. Experience in textbook program, reference materials, teaching innovation, assessment and evaluation

- Have at least 05 years experience in working in the field of research and development of teaching/learning in general education schools/or other professional fields directly related to the objectives and activities of the Project; knowledgeable about difficult areas and ethnic minority education
- Have experience in consulting and providing on-site training and professional support.
- Be able to work efficiently with national and international experts, delegate experts to carry out multiple missions at the same time.
- Having experience in the development of the General Education Program/ teaching at general education schools is an advantage.

Obligations of this position:

- Bear general responsibilities in terms of professional according to the assigned course of study.
- Conduct a practical survey on the implementation of current local educational programs and materials, reviewing detailed assessments of current educational policies: proposing new approaches and methods to develop local education materials according to the new GEP curriculum suitable for students in difficult areas and ethnic minorities;
- Conduct surveys of social, economic and cultural conditions as well as physiological characteristics of students in difficult areas and ethnic minorities;

- Assess the absorbing capacity of disadvantaged and ethnic minority students compared to students in the whole country and determine the capacity to be developed for students in this area;
- Keep the role of a coordinator of activities to develop local educational materials according to the new GEP;
- Develop outline, support and guide the authors to write local educational materials at the secondary level to ensure the requirements of new and improved education curriculum among classes and subjects;
- Coordinate with project consultants to integrate life skills education, ensure gender and EM issues in documents;
- Coordinate with authors to train reporters to prepare for secondary teacher refresher courses;
- Participate in training and retraining of teachers at training courses for secondary school teachers, including: (1) Technical support for building teachers' training and retraining system to help all teachers understand well New CT, especially understand how CT requires them to change teaching methods. The consultant will interact with the teacher to provide information and exchange, discuss the content and approach of the new CT; (2) Participate in direct training and retraining of teachers at training courses;
- Participate in workshops and camps in the process of developing documents organized by the Project Management Board;
- Perform other duties as required by the Project Director.

3. Author: 14 persons (2 authors/01 field, in which 01 from center and 01 from local) x 2,5 months x 4 provinces

Requirement for this position:

- a. Meet the requirement as for Chief author in Clause 2.a, 2.b, and 2.c of Article 4.
- b. *Requirements on training level, professional competence, scientific research, foreign language and information technology:*
 - Have a Bachelor's degree or higher in the specialized field assigned to compile, having a pedagogical skill and understanding of the new General Education Program, giving priority to those with higher academic titles;
 - Have a minimum foreign language ability (read and understand English documents)
 - Proficiently use computer programs suitable for work.

c. Experience in textbook program, reference materials, teaching innovation, assessment and evaluation

- Have at least 05 years experience working in the research, developing curriculum or textbook.
- Have experience in developing training materials.
- Have experience in consulting and providing on-site training and professional support; be able to cooperate effectively with national and international experts.

Obligations of this position:

- Conduct a review of detailed current, practical and curriculum assessments as well as propose new approaches, methods and ways to develop local educational materials for grade 6, grade 7, grade 8 and grade 9 (secondary school level) in accordance with the new GEP suitable for ethnic minority students.
- Conduct surveys of social, economic and cultural conditions as well as characteristics of students in difficult areas and ethnic minorities;
- Evaluate the capacity of students in disadvantaged and ethnic minority areas compared to students in the whole country and determine the quality capability that should be developed for students in this area.
- Develop a detailed outline, directly compiling and completing local educational materials at secondary level developed by the Chief Author, ensuring the requirements of education development and consistency among the grades.
- Coordinate with Chief Author and other relevant departments to develop experimental video lectures.
- Coordinate with project consultants to integrate life skills education, ensure gender and EM issues in documents;
- Train a team of reporters to prepare for secondary teacher training courses.
- Participate in training and retraining of teachers at training courses for secondary school teachers, including: (1) Technical support for building teachers' training and retraining system to help all teachers understand well the new GEP, especially understand how the GEP requires them to change teaching methods. The consultant will interact with the teacher to provide information and exchange, discuss the content and approach of the new GEP; (2) Participate in direct training and fostering teachers at training courses.
- Participate in workshops and camps in the process of developing documents organized CPMU;
- Perform other duties as required by the Project Director.

4. Key Consultant: 2 months x 4 persons (1 person/province)

Requirement for this position:

Have a Bachelor's degree or above, be knowledgeable about the characteristics of the local socio-economic situation. Be able to plan, administer, coordinate with provincial / municipal agencies to implement the project to provide necessary data and information for the compilation of documents.

Obligations of this position:

- Perform the inspection and supervision of the document compilation process.
- Coordinate and cooperate with departments and agencies to support the compilation.
- Organize partial appraisal and appraisal of all documents after completion.
- Consult to help local steering committee, Editorial Board implement difficult issues arising in the process.

5. Editor: 1 person x 1,5 month x 4 provinces

Requirement for this position:

- Have a university degree or above in the specialized field, with at least 2 years of experience in related field.
- Have an editorial practice certificate signed by the Director of Print Publishing and Publishing Department.
- Priority for editors who have experience in editing textbook and local books.

Obligations of this position:

- Coordinate with the author to develop a document outline.
- Organize manuscripts, edit content to ensure no political errors, ideologies, ensure scientific and pedagogical nature of documents.

6. Designer: 1 person x 1,5 month x 4 provinces

Requirement for this position:

- Have a university degree or higher that is relevant to art, design or equivalent major.
- Have at least 5 years of experience in related field.
- Priority will be given to the designer who have experience in designing textbooks layout and local educational materials.

Obligations of this position:

- Design book covers, page layout, publishing content of documents
- Check the file quality before printing.

- Process image, provide visual input for video clips and documents.

VIII. Requirements for reporting and product submission plans:

The constructor shall submit the following products in chronological order:

Report	Form	Submission date	Payment Milestone
Assessment report of the current status of the implementation of current programs and general education in disadvantaged and ethnic minority areas for four provinces (Thai Nguyen, Cao Bang, Ha Giang and Lang Son). One report per province.	02 English copies and 04 Vietnamese copies submitted to CPMU	Within 1 month from the date of signing the contract	15% of the contract price
Statistics of data on actual surveys of schools, classes, students, teachers, managers, gender, ethnicity, and at schools in the target suburban district of four provinces Thai Nguyen, Cao Bang, Ha Giang and Lang Son of the school year 2018-2019, including classification charts (if any).	02 English copies and 04 Vietnamese copies submitted to CPMU	Within 2 months from the date of signing the contract	
Minutes of workshop with experts, teachers, parents, and managers. One report per workshop.	02 English copies and 04 Vietnamese copies submitted to CPMU	7 days after the workshop ends	15% of the contract price
Trial lesson plan, comments of education managers, teachers, students. Construct a lesson plan for 7 fields which are Culture, History, Geography, Economic, Socio – Politics and Environment. Each field will be assess at one province, 2	4 Vietnamese copies submitted to CPMU	Within 1,5 month from the date of signing the contract	

Report	Form	Submission date	Payment Milestone
schools will be chosen to teach and to receive feedback.			
1st syllabus	01 Vietnamese copy 01 English copy	Within 1 month from the date of signing the contract	
2nd syllabus	01 Vietnamese copy 01 English copy	01 month after the first	15% of the contract price
VIDEO of experimental lessons. VIDEOS will be filmed at different schools in 4 provinces Thai Nguyen, Cao Bang, Ha Giang and Lang Son.	The lesson set of 45 minute/period of at least 7 fields. In Vietnamese.	15 days after completing	15% of the contract price
Draft of comments, minutes of document appraisal for localized education materials.	All appraisal documents in accordance with regulations	5 months after the date of signing the contract	25% of the contract price
Original documents has been approved by MoET.	5 sets	5 months 15 days after the date of signing the contract	15% of the contract price
Documents has been permitted to publish.	5 sets	6 months after the date of signing the contract	
Report of impact assessment of documents.	02 English copies and 04 Vietnamese copies submitted to CPMU	9 months after the date of signing the contract	

IX. Support from Central Management Project Unit (CPMU)

Gender Expert, Ethnic Minority Education Development Expert of the CPMU will advise on gender issues as well as issues of ethnic minorities (not Kinh people); and the consultant on the school model to meet requirement of the new GEP will introduce creative methods to improve the quality of teaching for secondary school students.