



Ministry of Local Administration

ANSWER TO INQUIRIES ON

Request for Expression of Interest (REOI)

Supervision of the Design and Construction Works of the Project "Upgrading of Al  
Ekaider Waste Disposal Site "Design, Build and operate DBO"

Tender No. (CJO 1062-T31/3-01/SER/2020)

Addendum #2

Date: 15<sup>th</sup> September 2020

This Addendum #2 constitutes an integral part of the bidding document for **REOI No. CJO 1062-T31/3-01/SER/2020**.

#	Requests for clarifications submitted by interested Applicants	Clarifications provided by the Special Tendering Committee
1	<p>According to the conditions to participate in this project, it was mentioned that he classification certificates (from the Jordanian Government Tenders Department) must be "Consultancy companies with grade (1) of class A and class B for all of the following specialties, which are: Environment, Buildings, Electromechanical, and Testing materials".</p> <p>Our understanding that the Consultant shall cover all the required specialties. However, we noticed there are NO consultants that combine all the mentioned specialties.</p> <p>a. Therefore, the consultant will have to form a consortium to cover this criterion. Is it necessary to form a Joint Venture with the qualified consultants that cover those specialties? Or is it acceptable to include qualified consultants in the consortium as Sub-consultants only? Please clarify!</p> <p>b. Is there any limitation for the number of members of the Joint Venture to be formed?</p>	<p>1a) According to the REOI: "Experiences and qualifications of Sub consultants are not taken into account in the evaluation of the applications".</p> <p>1b) According to the REOI, there is no limitation for the number of members of the Joint Venture to be formed.</p>
2	<p>Criteria and requirements 1: Could you provide us the reference about Class (1) A and class</p>	<p>Please see the attachment to this reply letter.</p>

#	Requests for clarifications submitted by interested Applicants	Clarifications provided by the Special Tendering Committee
	(1) B in Environment, Buildings, Electrochemical and Material examination in order to compare and check the equivalence in our country (as foreign Company).	
3	Criteria and requirements 1: In case of a JV, is the Classification required for each member of the JV or this requirement can be met by all members of the consortium, combined?	According to point 2.4 of REOI: "If the Applicant is a consortium (JV or intending to establish a JV), the experience requirements may be met by all members of the consortium, combined".
4	Criteria and requirements 2.2: We understand that the projects (certificates) referred in this criterion do not need any minimum value and will be used for ranking the companies/JV interested in taking part in the tender process.	According to point 2.1, the Applicant must demonstrate experience with "Minimum of (3) completed contracts of similar nature and expertise specified below, each of minimum value EUR 1,200,000 during the last 10 years". For each such contract, the Applicant must provide a " <b>certificate of completion</b> " signed by the client.  According to point 2.2, two of the three contracts requested in point 2.1 must -in addition- be accompanied by a " <b>letter of recommendation</b> " signed by the client. The "letter of recommendation" contains much more information than the <b>certificate of completion</b> , such as (for example) on time hand over, quality of work, quality of cooperation, etc.
5	The REOI mentions that the estimated effort is about 2,600 person-days. Is this tender expected to be a lump-sum or a fee-based contract?	The estimated effort mentioned in the REOI is an indicative estimation and it is up to the bidders to have their own evaluation of the needed KE time inputs.  The type of contract will be specified in the Request for Proposals document (RFP).
6	In the Procurement Document, page 5, « 2. Experience certificates as follows »: we understand that we must present a certain number of references that individually meets criteria 2.1, 2.2, 2.3 and 2.4. Do you confirm that each reference must meet at least one of the requirement (2.1 to 2.4) but does not have to necessary meet every requirement? To put it another way, do you confirm that requirements for references are not cumulative (meaning that one reference must not necessarily meets 2.1 to 2.4 requirements at the same time)?	Every required Experience certificate must necessarily meet all requirements 2.1 to 2.4 with reference to Reply#4.
7	In the Procurement Document, page 5, « 1. Professional Registration Certificates as follow », « 1.1 For Local Consultants » : Does a local consultant, that would be a Consortium member together with an international firm, need to have every (mentioned) classifications issued by Jordanian Government Tenders Department?	All professional registration certificates required under point 1 must be provided by the Applicant. If the Applicant is a consortium, please see reply #3.
8	Whether a company's participation in a contract completed during the last 10 years of a minimum value of 1,200,000 EUR is acceptable; in which case what's the minimum	The experience of a company in a completed contract of similar nature and expertise with a minimum value of EUR1,200,000 will be accepted only if the company had a 100%

#	Requests for clarifications submitted by interested Applicants	Clarifications provided by the Special Tendering Committee
	<p>acceptable % of participation? For instance, would it be acceptable if the company had 40% of a participation in a 1,200,000 EUR contract?</p> <p>or whether the company should have a minimum participation of 1,200,000 EUR in a contract.</p>	<p>participation in the value of EUR1,200,000 in the said contract.</p>

## ATTACHMENT

### Instructions for classifying technical service providers (engineering and consulting offices) of Jordan

**for the year 2020**

Technical service providers and engineering offices are classified into categories in the following areas:

1. Buildings
2. Roads
3. Water and sanitation
4. And electromechanical
5. Specialized engineering
6. Material examination
7. Site survey
8. The environment
9. The Minister may add any other field or jurisdiction upon the recommendation of the Classification Committee

Classification standards and requirements include the competencies of the technical service provider, his performance, technical and administrative staff, and his experiences in the required specialty, its equipment and capabilities as set out in the annexes mentioned in these instructions and generally include:

- A- The financial, administrative, and technical status of the technical service provider and the experience of the founders and full-time partners working in it.
- B- Field specializations and expertise of the Heads of the competence and other staff.
- C- The duration of the technical service provider's continuity, as well as the continuity of the work of the Heads of expertise
- D- Projects in the public and private sectors that the technical service provider studied and / or supervised inside and outside the Kingdom.
- E- The office space and its equipment according to the instructions
- F- And - performance certificates from employers
- G- The general impression

<b>First Grade (A) Requirements</b>	
For classification within the first category (A) in any fields specified in the instructions, the following criteria shall be adopted in addition to any other requirements mentioned in the instructions	
1-	That the technical service provider has carried out distinguished work in the field of specialization that is evaluated by the classification committee of no less than six projects, and that it presents works of comprehensive and varied scope in the fields of specialization and a high level of

	technical competence.
2-	The technical service provider has a sufficient number of the main engineers with specialized and high experiences in the different fields for the required specialization and that most of the heads of specialization have been in their work for a period of not less than three years in the same office with the exception of the partners as the head of specialization
3-	The technical service provider has an advanced institutional system and has the financial and administrative structure with experience that are appropriate for a large institution
4-	The technical service provider has an applied quality management system such as ISO 9001 and ISO 18001, but for engineering laboratories classified in the field of material examination, they must obtain national certification of ISO 17025 from the accreditation unit of the Institution for Standards and Metrology
5	The technical service provider develops and trains his technical and administrative staff periodically, continuously and systematically, and he has a library of references, computers and specialized programs in his field of work
6	The technical service provider should have a furnished and decent office (headquarters) provided that its area should not be less than 350 square meters
7	Working in the private sector and outside Jordan and Providing the engineering work/services is an advantage for the technical service provider
8	Determining the capital value of 100,000 dinars
9	The technical service provider must provide evidence of his financial capacity from the bank (as per the form in Appendix No. 9 / c) in addition to the last financial audit statement issued for a year before submitting the classification and certified auditor

<b>First Grade (Class B)</b>	
For classification within the First Grade (Class B) in any of the fields specified in the instructions, the following criteria shall be adopted in addition to any other requirements mentioned in the instructions:	
1-	The technical service provider or engineering office has identified a high level of technical competence and be diverse in the area of specialization and no less than four projects are evaluated by the Classification Committee
2-	The technical service provider or the engineering office have a sufficient number of key engineers with specialized and high experience in the various fields of the required specialization and that most heads of specialization have been working in their work for a period of not less than (3) years in the same office with the exception of the partners as chief of specialization.
3-	The technical service provider must have a quality management system applied, for example (ISO 9001) in addition to (ISO 14001) for the workbook in the field of environment. As for engineering laboratories classified in the field of material examination, they must obtain a national accreditation certificate (ISO 17025) from the accreditation unit in Institution for Standards and Metrology.
4-	The technical service provider or engineering office should have a developed institutional system and have the financial and administrative staff with appropriate experience.
5-	The technical service provider or engineering office develop and train its technical and administrative staff periodically, continuously and systematically and has advanced computer hardware and software.
6-	The technical service provider or engineering office must have a furnished and decent office (headquarters) provided that its area should not be less than (200) square meters
7-	Determining the minimum capital value of 80 thousand dinars
8-	The technical service provider must submit proof of his financial capacity from the bank (according to the form) in Appendix No. (9 / c) in addition to the last financial budget issued for a year before submitting the classification and certified Auditor